

**CITY OF MOUNTLAKE TERRACE  
RECREATION AND PARKS ADVISORY COMMISSION  
MEETING MINUTES**

March 12, 2019  
7:00 p.m.

Recreation Pavilion  
5303 228<sup>th</sup> St SW.  
Mountlake Terrace, WA.

**PRESENT**

Don Enochs, Chair  
James Culver, Vice Chair  
Amelia Anthony  
Keith Edholm  
Noah Knodle  
Linda Rogers

**EXCUSED**

**ABSENT**

**City Staff**

Jeff Betz, Recreation and Park Director  
Ken Courtmanch, Parks and Facilities Superintendent  
Kevin Witte, Athletics Supervisor

**10      CALL TO ORDER:**

Chair Enochs called the meeting to order at 7:01 PM

**20      ROLL CALL:**

The roll was called with Chair Enochs and Commissioners, Anthony, Culver, Edholm, Knodle and Rogers present.

**30      APPROVAL OF MINUTES**

Approval of the February 26, Special Meeting Minutes.  
Commissioner Rogers moved to approve the minutes as presented. Commissioner Edholm seconded. Motion passes 6 yes 0 no.

**40      PUBLIC COMMENT:**

There was no public comment.

**50      AGENDA CONSIDERATIONS:**

There were no agenda considerations.

**60      ORAL OR WRITTEN COMMUNICATIONS:**

There were no oral or written communications.

**70 OTHER BUSINESS:**

**70.1 Discuss Council Presentation from February 28**

Superintendent Courtmanch noted that this was an opportunity for the Commission to discuss the RPAC presentation to the Council on February 28. The overall consensus was that it went well and was well received by the Council. The group stated that the presentation layout was appropriate and the right amount of people were on hand to present.

Superintendent Courtmanch commented that there was a question around the Water Fowl Committee and egg addling. He noted that the city belongs to a group of entities in the entire northwest region that work together with the WSDA to get counts of the Canada Goose populations at all of the members lakes. The information is used to determine what and if any control measures are needed and where throughout the Puget Sound region.

**70.2 Review Field Rental Policy**

Supervisor Witte produced a draft copy of the Field Rental Policy on the screen. He then went through the updated draft including inventory of all city controlled rentable fields and how the policy helps determine use and user priority. He further discussed the regulations and mandatory user meetings as well as rain out and rescheduling policies. He did note there was a minor typographical error and that he would amend the issue.

Commissioner Rogers moved to accept the Field Rental Policy as amended. Commissioner Knodle seconded. Motion passed 6 yes 0 no.

**70.3 2019 Work Plan\Adopt-A-Park\Special Event Schedule**

Superintendent Courtmanch reminded the RPAC that the Commissioners have been included in an agency membership in the Washington Recreation and Parks Association (WRPA) and that since Kevin Witte was in attendance and he is on the WRPA board of directors that he would walk them through signing up on the WRPA website. Supervisor Witte then brought the website up on the screen and walked the Commissioners through the process of a first logon as well as demonstrated the use of the website showing the Commission various pages and member access.

**80 REPORTS FROM CHAIR AND MEMBERS:**

There were no reports.

**90 REPORTS FROM COUNCIL LIAISON:**

There was no report.

**100 STATUS REPORT:**

Director Betz and Superintendent Courtmanch reported on the January status report. Director Betz additionally noted that he will be going to Washington DC to discuss support for the Army Corps of Engineers and the Ballinger Park Master Plan. He will be joined by Councilors Sonmore and McCardle.

Superintendent Courtmanch noted that the Commission replacement for Councilor Woodard is scheduled to be appointed at the Council meeting on March 18<sup>th</sup>. He asked if there were any Commissioners that were in need of a name tag as they will be ordering them for new members. Commissioner Knodle stated he needed a name tag.

**110 AGENDA RECONSIDERATION:**

There were no agenda reconsiderations.

**120 ADJOURNMENT:**

As there were no further items for discussion, Chair Enochs adjourned the meeting at 8:02 p.m.