



**Mountlake Terrace Recreation & Parks  
5303 228<sup>th</sup> St SW  
Mountlake Terrace WA 98043**

**2022-2023 PRE-REGISTRATION**

**Welcome to the City of Mountlake Terrace Youth Programs!**

We are looking forward to having you and your family as part of our Kids Krew, Junior Kids Krew, and/or Preschool/Kindergarten Readiness Programs. Our youth programs offer unique environments that give children opportunities for personal and educational growth within a fun recreational setting. Our team of caring, energetic, creative and experienced people is well versed in setting up programs that stimulate a child's natural curiosity about the world around them.

Please fill out the attached pre-registration form for the program you wish to enroll in and return it to the Pavilion office along with the non-refundable registration fee. \$35.00 for one child, \$55.00 for 2+ children.

Mail to or drop-off completed registration form at:

Mountlake Terrace Recreation & Parks  
5303 228<sup>th</sup> St SW  
Mountlake Terrace, WA 98043  
Attn: Renee Norton

Forms may also be emailed to [childcare@mltwa.gov](mailto:childcare@mltwa.gov)

**You must currently have or create a new account in our software in order for registrations to be processed. Please go to our website at [www.mltrec.com](http://www.mltrec.com) and click on the Registration button to create an account.**

A full registration packet will be **EMAILED** to you mid-July.

**Completed packet and September's tuition will be due by August 15<sup>th</sup> in order to guarantee your child's placement in our programs.** Registration is not guaranteed after August 15<sup>th</sup>. You will not be invoiced.

Contact Information

**For Program information:**

All programs: Tracie Neal (425) 776-9173 ext.1113

[tneal@mltwa.gov](mailto:tneal@mltwa.gov)

**For Registration or billing questions:**

All programs: Renee Norton (425) 640-3108

[morton@mltwa.gov](mailto:morton@mltwa.gov)

**PLEASE KEEP THIS SHEET FOR YOUR RECORDS**

**August 15th Amt Due \$ \_\_\_\_\_**

**Completed full registration packet and payment Due August 15**

# Mountlake Terrace Recreation and Parks Department

5303 228<sup>th</sup> St SW, Mountlake Terrace WA 98043

425-776-9173

## **PRESCHOOL PROGRAMS** **2022/2023 Registration**

Child's Name \_\_\_\_\_ Birthdate \_\_\_\_\_ Child's age in September 2022 \_\_\_\_\_  
Parent/Guardian name(s) \_\_\_\_\_  
Billing Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
Phone (primary) \_\_\_\_\_ Phone (work) \_\_\_\_\_  
E-mail address \_\_\_\_\_

### **\$35 for one child or \$55 for 2+ children non-refundable registration fee due at time of registration.**

Monthly fees are determined by taking the total number of school days in the year and dividing by 10 months for Preschool/KR and by 12 months for Junior Kids Krew. Registration must be received a minimum of 48 *business hours* before starting program. A 5% discount will be given on lesser monthly tuition amount for second child. Discount applies to regular monthly payments only.

**Each payment is due by the 15th of the month prior to services.** If payment is not made by the due date a \$20 late payment fee will be assessed and the child may lose their spot in the program. Two weeks advance notice required for schedule changes. Refunds will not be given for days within that two-week period. Pre-registration is required. For billing questions or concerns please contact Renee Norton at (425) 640-3108. **We reserve the right to cancel any program and/or combine classes if we do not have the necessary minimum enrollment.**

### **PLEASE INDICATE WHICH SERVICE YOU ARE REGISTERING FOR**

**PRESCHOOL**

T/Th, 9:30am-12:30pm

Child must be 3yrs old and fully potty-trained

R\$143 NR\$157 monthly

**KINDERGARTEN READINESS**

M/W/F 9:30am-12:30pm

Child must be 4 yrs old by Aug 31 2022

R\$188 NR\$207 monthly

**JUNIOR KIDS KREW – Junior Kids Krew hours 6:30am-6:30pm – 10 hours maximum**

A quality year round childcare program for 3-5 year olds. Child must be 3 yrs old and fully potty-trained. Program includes recreation swims and **daily preschool and/or kindergarten readiness activities.** Care is available from 6:30am-6:30pm with a maximum of 10 hrs. per day. Edmonds school district Non-school days, Winter break and Spring break are included. Scheduled days may not be traded for different days. Junior Kids Krew Program has been certified by WA Department of Early Learning and accepts DSHS subsidies for qualified applicants. Please send a sack lunch daily. You will also need to send a crib sheet, blanket and complete change of clothes on the first day of attendance. Junior Kids Krew Program Runs September-August.

### **Check off days & write in approximate drop-off and pick-up times – Fees are monthly.**

**Monday** \_\_\_\_\_  **Tuesday** \_\_\_\_\_  **Wednesday** \_\_\_\_\_  **Thursday** \_\_\_\_\_  **Friday** \_\_\_\_\_

**2 days a week**

less than 5 hours  
R \$208 NR \$229

5 to less than 7 hours  
R \$274 NR \$301

7 to 10 hours  
R \$369 NR \$406

**3 days a week**

less than 5 hours  
R \$313 NR \$344

5 to less than 7 hours  
R \$411 NR \$452

7 to 10 hours  
R \$554 NR \$609

**4 days a week**

less than 5 hours  
R \$417 NR \$459

5 to less than 7 hours  
R \$548 NR \$603

7 to 10 hours  
R \$739 NR \$812

**5 days a week**

less than 5 hours  
R \$522 NR \$574

5 to less than 7 hours  
R \$686 NR \$754

7 to 10 hours  
R \$924 NR \$1016

**I have read and understand all policies regarding this registration. Parent Signature:** \_\_\_\_\_

Temporary Credit Card Payment Form

Payment For \_\_\_\_\_ Date \_\_\_\_\_

Phone Number \_\_\_\_\_ Employee Initials \_\_\_\_\_

Name as it Appears on Card \_\_\_\_\_

AmEx \_\_\_\_\_ Discover \_\_\_\_\_ MC \_\_\_\_\_ Visa \_\_\_\_\_ Amount to be Processed \_\_\_\_\_

\_\_\_\_\_ Exp. \_\_\_\_\_ / \_\_\_\_\_